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**Annual Accountability Report
Office of Lieutenant Governor
July 1, 1998-June 30, 1999**

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**Budget & Control Board
OFFICE OF STATE BUDGET**

Transmittal Message

The Office of the Lieutenant Governor hereby transmits the FY 1998-99 Accountability Report. The processes utilized to determine the mission, objectives, and performance measures for the Office of the Lieutenant Governor involve analyzing the constitutional role of the Lieutenant Governor as well as addressing the duties and responsibilities of the office so that the citizens of South Carolina are served in the most effective and efficient manner. Should you have any questions regarding this Accountability Report please contact Jeffrey S. Gossett at (803) 734-2080.

Executive Summary

It is the goal of the Lieutenant Governor's Office to provide leadership on legislative matters pertaining to the Senate and policy matters affecting citizens throughout the state. It is a top priority to provide effective and expedient responses to concerns from the general public and to serve as a source of constructive constituent service. The Lieutenant Governor's Office also works in conjunction with state agencies, the private sector, and citizens to develop new initiatives to provide for more efficient government and pro-family, pro-business policy.

Mission Statement

In the case of the removal of the governor from office by impeachment, death, resignation, disqualification, disability, or removal from the state, the lieutenant governor is to be the governor. As the President of the Senate, the lieutenant governor makes rulings on all points of order, appoints joint committees, and casts tie-breaking votes in the Senate. As the second highest elected official in the state, the lieutenant governor is an active voice in statewide policy considerations. Perhaps most important, the lieutenant governor's office is dedicated to serving citizens by directing them to appropriate state agencies and cutting through red tape.

Leadership System

As a constitutionally defined and popularly elected officer, the Lieutenant Governor directly leads the staff of the Office of the Lieutenant Governor toward achieving the goals and objectives as set forth in the agency's mission statement. Every member of the staff carries out the pro-business, pro-family policies advanced by the Lieutenant Governor.

Customer Focus and Satisfaction

The Office of the Lieutenant Governor is constantly focused on achieving a high level of customer satisfaction through administration of the Program Assistance Line to assist citizens with access to state services, cost cutting measures to maximize efficiency of taxpayer funds within the office, and administration of the Statewide Performance Audit to identify areas of waste, duplication, and inefficiency in state government.

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STATE DOCUMENTS

Description of Program

Priority Ranking: 1

Program name: Administration

Program Cost: Total General Fund Appropriation for FY 1998-1999 of \$321,391 and 6.00 state funded full-time equivalent positions were authorized.

Program Goal: It is the goal of the lieutenant governor's office to provide leadership on legislative matters pertaining to the Senate and policy matters affecting citizens.

Program Objectives:

- 1) To communicate the concerns of all residents of South Carolina by providing strong leadership and immediate direction as President of the Senate.
- 2) To respond to all constituent requests in a timely and efficient fashion, whether contacted via mail, e-mail or phone.
- 3) To administer the statewide independent performance audit.
- 4) To work with the private sector to create a private-public partnership to stimulate economic growth for existing business by utilizing existing resources.

Performance Measures:

- 1) Performance is measured by how effectively the lieutenant governor and staff reach out to the public and positively impact the lives of South Carolina citizens.
- 2) Quantitatively, the Office of Lieutenant Governor also measures performance based on successful outcomes, e.g., whether or not the legislation passes, program is created, etc.
- 3) Policy initiatives that the lieutenant governor becomes involved in are measured in terms of successful outcomes, e.g. whether or not the legislation passes, program is created, etc.